

WEDNESDAY, MAY 22, 2019 7:00 PM  
Council Chambers

## **AGENDA**

# **COUNCIL AGENDA**

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on May 22, 2019 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

#### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

#### **ALSO PRESENT:**

Members of the public and press

#### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

#### **2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated May 22, 2019 be accepted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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#### Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 4. DEPUTATIONS AND PETITIONS

### 5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – May 6, 2019

[05 01 May 6 Minutes](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated May 6, 2019 be adopted as printed.

2. Southwest Middlesex Council Meeting Minutes – May 8, 2019

[05 01 May 8 Minutes](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated May 8, 2019 be adopted as printed.

### 6. BUSINESS ARISING FROM THE MINUTES

## 7. VOUCHERS

Vouchers for May 2, 2019 to May 14, 2019 to be presented

07

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT accounts as presented by the Treasurer in the amount of \$ \_\_\_\_\_ be received.

## 8. ACTION CORRESPONDENCE

1. Request of Melbourne Mud Madness for a noise by-law exemption for the weekends of June 7-9, 2019 and August 23-25, 2019.

08 01 mudmaddress

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Melbourne Mud Madness be granted an exemption from the noise by-law for the weekends of June 7-9, 2019 and August 23-25, 2019.

## 9. STAFF REPORTS

a. Fire

b. Administration

1. Investment Ready Program – Certified Site

09 b 01 Investment Ready Program Certified Site

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Mayor and CAO-Clerk be authorized to enter into the Investment Ready Program: Certified Site Licensing Agreement; and

THAT staff be directed and authorized to transition to the enhanced Investment Ready: Certified Site Program,

c. Building

1. Building Report – April, 2019

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the April, 2019 Building report is received.

d. Finance

1. Adjustment of Property Taxes

[09 d 01 Tax Adjustment 6](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-008-020-12000-0000 by \$1,307.74 in accordance with MPAC's recommendation.

2. April 2019 Variance Report

[09 d 02 April 2019 Variance Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council receive the enclosed variance report.

e. Facilities and Recreation

1. Glencoe Library – Reading Garden Fence

[09 e 01 Glencoe Library Reading Garden Fence](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves the fence that McNaughton's has offered to donate (material and installation) for the Glencoe Library reading garden

AND

THAT Council makes an exemption for this fence with respect to By-Law No. 2015/109, allowing this fence to exceed the 1.8 metres (6 feet) maximum height.

2. Arboretum on Tower Avenue

[09 e 02 Arboertum on Tower Ave Part 1 of 2](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves the following approach to planning for the arboretum project:

- Staff to provide CiB with input on considerations to take into account for site plan.
- CiB to hire a landscape architect for the development of a site plan and to assist with the implementation of the project.
- CiB to submit a site plan for departmental review and input.
- Facilities & Recreation Manager to bring site plan to Council for approval.

3. Hosta Capital of Canada

[09 e 03 Hosta Capital of Canada#2019-](#)

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves Southwest Middlesex Communities in Bloom's recommendation to spend \$5,610.00 of their budget on promotional items to market SWM as "The Hosta Capital of Canada";

AND

THAT Council approves the Hosta signs being mounted on the 13 SWM gateway signs;

AND

THAT Council approves the Municipality absorbing the annual cost for the Hosta banners to be hung in Appin, Glencoe, Melbourne and Wardsville.

4. 4-H Request

[09 e 04 4H Request](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves 4-H having free use of the Ekfrid Community Centre for up to six Thursday evenings in June and July;

And

THAT Council directs staff to draft a policy to determine the optimal way to process future requests for facility rental discounts.

f. Public Works

None

## **10. REPORTS OF COMMITTEES**

1. Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes dated April 18, 2019.

[10 01 LTVCA Minutes April 18 2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes dated April 18, 2019 are received.

## **11. UNFINISHED BUSINESS**

### **12. INFORMATION CORRESPONDENCE**

1. Certified Site designation

[12 01 Certified site](#)

2. Notice of Application for micro-cultivation license

[12 02 CrownBuds](#)

3. 2018 Ekfrid Museum Annual Report

[12 03 EkfridMuseumBd2018AnnualReport](#)

4. Thames Valley District School Board Annual Community Planning and Facility Collaboration Opportunities Meeting

[12 04 TVDSB Invite](#)

5. Strathroy-Caradoc letter regarding fire inspection services

[12 05 SC County Fire Inspectors](#)

6. Lower Thames Valley Conservation Authority 2018 Annual Report

[12 06 LTVCA 2018 Annual Report](#)

7. O.P.P. update

[12 07 OPP MPB Letter comm update May 2019](#)

8. Health Canada Infrared Sauna

[12 08 HCCorrespondence](#)

9. Town of Aurora resolution Bill 108, the More Homes, more Choice Act

[12 09 Letter-Aurora Mayor Motion-Response to Bill 108-More Homes-More Choice Act](#)

10. Draft resolution concerning Bill 108 and its impacts on 15 different Acts

[12 10 Bill 108 motion copy](#)

11. Various resolutions concerning Interlibrary Loan Service

1. Township of Mulmer

[12 11 01 Mulmer Resolution](#)

2. Township of McKellar

[12 11 02 LETTER TO MCKELLAR LIBRARY BOARD](#)

3. Township of Essa

[12 11 03 Essatownship](#)

4. Town of Hanover

[12 11 04 Hanover Cuts to Ontario Library Services](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items are received and filed.

### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports
- Notice of Motion
  - Notice of Motion - Councillor Cowell:
    - That a Street Naming Policy be established to provide that a minimum of 75% of the street names in new plans of subdivisions be names of war veterans who gave their lives in service of their Country
    - That when the names of war veterans who gave their lives in the service of their Country are nearing depletion as street names, staff report on alternate sources of street names.
    - That street name signs for streets named after a veteran include the standard symbol of a poppy.
  - Notice of Motion - Deputy Mayor Wilkins:
    - THAT staff be directed to prepare a report for Council's consideration on Sunday Hunting.

### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- May 29, 2019 – 7:00 p.m. – Planning/Council
- June 5, 2019 – 1:30 p.m. – Council
- June 19, 2019 – 7:00 p.m. – Council
- June 26, 2019 – 7:00 p.m. – Planning/Council

### **15. CLOSED SESSION (Committee of the Whole)**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council go into closed session, at \_\_\_\_\_ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Specifically, the matter relates to the following:

Contract Update

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council return to open session at \_\_\_\_\_ p.m.

## **Rise and Report**

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

## **16. BY-LAWS**

### **1. By-law No. 2019/**

#### 16 01 Certified Site

Being a by-law authorizing the Mayor and Clerk to sign a license agreement for the use of Investment Ready: Certified Site Official Marks

### **2. By-law No. 2019/**

#### 16 02 Vibrent bylaw

Being a by-law to authorize the execution of a Subdivision Agreement with ViBrent Properties Inc. relating to the property located at Part of Lot 2, Range 1 North of Longwoods Road, Geographic Townsho of Ekfrid, being Part 1 on Plan 33R19145, Municipality of Southwest Middlesex, County of Middlesex being PIN: 08547-0169(LT)

### **3. By-law No. 2019/**

#### 16 03 Confirming May 22 Bylaw

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (May 22, 2019)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_\_ p.m.